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### **Public Notice of Meeting Summons to Staffing Committee Members**

The meeting of the **Staffing Committee** will be held on **Monday 22nd December 2025 at 14:00pm** at the **(Main Hall, Balsall Common Village Hall CV7 7FF)**.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting, there will be no opportunity for members of the public to speak at this meeting

Chairman Cllr David Slatter  
15<sup>th</sup> December 2025

### **AGENDA**

- 1. In Attendance**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of 25 March 2025
- 5. Proposal to exclude** the public and the press from the rest of the meeting. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2), to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements, the publication of which would be prejudicial to the public interest.
- 6. Proposal for committee** to review and accept the Deputy Clerk's appraisal.
- 7. Proposal for committee** to review the Deputy Clerk's end of probation and confirm the appointment.
- 8. Proposal for committee** to review the Clerk's hours and **approve** the payment of additional 59 hours worked as not able to take TOIL.
- 9. Proposal for committee** to approve the resources figure proposed for the 2026/27 budget.
- 10. Date of next meeting to be agreed.**